

CSV Format for VAT-Annex (Taxable supplies)

- The 1st line of the file should contain the title "**VATSUPPLIES**". In the absence of a title, the file will not be imported.
- The 2nd line should contain the VAT Payer's details and the tax period. There must be a total of 3 columns.
- The 3rd line should contain the Total supplies made and VAT charged to Non VAT Registered Persons
- The columns must be in the order below.

2nd Line

	Column	Max. width	Mandatory	Validations
1.	VAT Payer Registration No	8	Y	Numbers 0 to 9 only
2.	VAT Payer Full Name	105	Y	Characters allowed are A to Z a to z 0 to 9 `
3.	Tax Period	6	Y	Format YYYYMM

3rd Line

	Column	Max. width	Mandatory	Validations
1.	Total supplies made	16	Y	Should be >=0
2.	VAT charged to NON VAT Registered persons	14	Y	Should be >= 0 Should be <= 15% of value at column 1

4th Line up to end

Line 4 up to end should contain the details of VAT Registered persons to whom supplies is made. There must be a total of 4 columns in each line. The columns must be in the following order:-

	Column	Max. width	Mandatory	Remarks
1	VAT No	8	Y	VAT Registration no. of person to whom supplies is made
2	Name of person	105	Y	Name of person to whom supplies is made
3	VAT Supplies Amount (Rs only)	16	Y – Format 9999999999999999	Value of Supplies Should be > 0
4.	VAT (Rs. Only)	14	Y – Format 99999999999999999	VAT value Should be >= 0 Should <= 15% of value at column 3

				<table border="1"> <thead> <tr> <th>Calculated vat (15% of vat supplies)</th> <th>VAT Amount</th> </tr> </thead> <tbody> <tr> <td>155.55</td> <td>155</td> </tr> <tr> <td>2459.01</td> <td>2459</td> </tr> <tr> <td>51.3</td> <td>51</td> </tr> <tr> <td>599.99</td> <td>599</td> </tr> </tbody> </table>	Calculated vat (15% of vat supplies)	VAT Amount	155.55	155	2459.01	2459	51.3	51	599.99	599
Calculated vat (15% of vat supplies)	VAT Amount													
155.55	155													
2459.01	2459													
51.3	51													
599.99	599													

Note: Commas are not allowed in any data for the column. This may cause problem during import.

System will match company id for VAT Payer Name selected against VAT Payer Name in file.

VAT No. will return a unique company ID (Payer ID) which should match with the above.

(Line 3 Column 1 + Line 4 up to end Column 3) = Line 3 Column A on VAT return.

(Line 3 Column 2 + Line 4 up to end Column 4) = Line 3 Column B on VAT return.

Sample file should be as follows:-

VATSUPPLIES
12345676,TEST VAT COMPANY LTD,201206
100000,15000
76615235,MR SMITH,20000,3000
98765434,MR JONES,3000,450